Notice of proposed maintenance

Lot #_____

Resident Name _____

Street Address _____

I expect to perform the following maintenance on my property on _____
(approx. date)

- ☐ Power washing and/or painting of park home exterior (trim, shutters, skirting, doors, carport, shed)
  - Paint Color _____
- ☐ Power washing and/or painting of driveway
  - Paint Color _____
- ☐ Repairs to skirting, siding, carport or roof
- ☐ Repairs to landing, stoop, or porch
- ☐ Replace storm door with same size replacement
- ☐ Removing trees or bushes
- ☐ Spreading new landscaping material (rock, bark or mulch)
- ☐ Planting flowers

I certify that this maintenance is strictly repairs to items that already exist and there are no material alterations being made to the property.

_____ _____

Resident Date

BOARD USE ONLY – Requires two board members to acknowledge receipt of this request.

- ☐ We agree proposal is only for maintenance items
- ☐ Proposal is not maintenance only and needs resident work order

_____ _____

_____ _____

Board members - two required Date

Rev: 1/20/23